



ALA Golden Gate Chapter 2016-2017 Budget

2016-2017 Budget				Budget Assumptions
Revenue	Expense	Net Profit (Loss)		
0000 Sections				
0200 Leadership & Management	0.00	2,400.00	(2,400.00)	Lunch costs are included in membership dues; 3 section meetings per year with a speaker allowance of \$1,500/yr./section + 3 lunches @ \$300 ea.
0300 Human Resources	0.00	2,400.00	(2,400.00)	Lunch costs are included in membership dues; 3 section meetings per year with a speaker allowance of \$1,500/yr./section + 3 lunches @ \$300 ea.
0301 Labor Law Update	2,000.00	2,000.00	0.00	Revenue = 50 * \$40, Expenses =\$1000 breakfast/lunch and \$1000 speaker fee
0500 Finance	0.00	2,400.00	(2,400.00)	Lunch costs are included in membership dues; 3 section meetings per year with a speaker allowance of \$1,500/yr./section + 3 lunches @ \$300 ea.
0600 Operations & Technology	0.00	2,400.00	(2,400.00)	Lunch costs are included in membership dues; 3 section meetings per year with a speaker allowance of \$1,500/yr./section + 3 lunches @ \$300 ea.
0700 Small Firm RoundTable (SFRT)	0.00	1,200.00	(1,200.00)	Lunch costs are included in membership dues; 4 section meetings per year; lunches @ \$300 ea.
Total 0000 Sections	2,000.00	11,600.00	(10,800.00)	
0800 Electronic Newsletter				
0801 Outsourced Processing	0.00	5,400.00	(5,400.00)	Envoy Marketing @ \$900/month for 6 months
Total 0800 Newsletter	0.00	5,400.00	(5,400.00)	
0900 Membership				
0903 Hospitality		1,150.00	(1,150.00)	2 New Member Events @ \$300; \$300 for referrals; \$250 Gold Nugget quarterly awards
0904 Miscellaneous	0.00	0.00	0.00	
0905 Membership Dues	23,200.00	0.00	23,200.00	144 members @\$150 and 16 @ \$100
Total 0900 Membership	23,200.00	1,150.00	22,050.00	
2000 Salary Survey				
2001 Income	55,000.00	0.00	55,000.00	
2002 Consultants	0.00	17,500.00	(17,500.00)	Contract Amount
2003 Advertising	0.00	5,250.00	(5,250.00)	
2004 Miscellaneous	0.00	0.00	0.00	\$100 for survey gift card
Total 2000 Salary Survey	55,000.00	22,750.00	32,250.00	

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3000 Education

3002 Library	0.00	500.00	(500.00)
3003 Business Partner Sponsorship Progra	55,000.00	19,275.00	35,725.00
3004 Quarterly Programs	9,750.00	26,200.00	(16,450.00)
3005 Annual Conference	0.00	11,100.00	(11,100.00)
3006 K2L Scholarships			0.00
3007 CLM Scholarship	0.00	1,040.00	(1,040.00)
Total 3000 Education	64,750.00	58,115.00	6,635.00

CLM study materials

Two vendor events 1 @ \$8,000 and 1 @ \$6,500 and three social events @ \$125 each; four Biz Matters mtgs @ \$300 each; BP idea exchange \$400, \$1,800 G.C.'s for holiday party raffle and \$1,000 for BP Passport Sponsorship

Four events - Installation Luncheon; Spring Quarterly, Fall Forum, Holiday Luncheon: Installation @ \$3,500; 3 meetings/hotel (\$6,000 ea); 2 photographers (1 @ 400 & 1 @ \$1,000); 3 speakers (\$1,000 ea.). Revenue - Installation mtg free, 3 remaining plus 3 \$100 G.C. for fall forum Quarterly's @ \$65 p.p. est. 50 attendees

President and Vice President expenses (\$2,400 ea.); \$250 for Silent Auction; 3 scholarship at \$2,400 each (one earmarked for Gold Nugget Winner, & 3 others) plus Chapter cocktail party @ \$1,500

No Conference in 2016-2017 board year

2 recipients @ \$520/ea.; reimb. exam registration & awarded only after passing CLM exam

5000 Region 6

5001 CLI Conference	0.00	10,800.00	(10,800.00)
5002 Business of Law Conference	0.00	14,400.00	(14,400.00)
5003 Miscellaneous	0.00	0.00	0.00
5004 Region 6 Officer	0.00	1,500.00	(1,500.00)
Total 5000 Region 6	0.00	26,700.00	(26,700.00)

Pres, VP, Secretary, Treasurer, Vice Treasurer, and DOL travel/registration at \$1,500 each; includes one scholarship. EC + guest dinner (\$300)

Executive Committee plus 2 scholarship winners (\$1,800 each); 1 BP sponsorships sold (\$1,000) but expense under BP's; Early reg is \$495 pp

based on last years expenses

6000 Other Committees

6003 Marketing/PR	0.00	750.00	(750.00)
6004 Community Connection	0.00	600.00	(600.00)
6012 Bar Relations	0.00	0.00	0.00
6010 Website		1,200.00	(1,200.00)
6013 Diversity	1,250.00	1,350.00	(100.00)
Total 6000 Other Committees	1,250.00	3,900.00	(2,650.00)

Includes speaker gifts & t-shirts (t-shirts used to be coded under Stationary/Supplies)

Gifts for various giving programs; moved Adopt-A-Family to Charitable Contributions; pizza after food bank

\$100/mo. Star Chapter hosting

Possible D&I HQ Committee visit + planning lunches at \$150

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7000 Chapter Operations

7000 Monthly Board Meetings	0.00	6,480.00	(6,480.00)	Full Board meetings only ~ \$540/mtg
7001 Accounting	0.00	5,000.00	(5,000.00)	Bookkeeper, CPA's, QuickBooks and annual reports
7002 Insurance and Taxes	0.00	4,000.00	(4,000.00)	Non-related business income tax; State non-profit registration; ALA Fidelity Bond + D&O
7003 Nominating & Election Comm	0.00	125.00	(125.00)	Committee lunch
7004 Telephone & Voice Mail	0.00	500.00	(500.00)	\$33/mo for AT&T phone number as required by State of CA; \$25 Net Atlantic list-serve
7005 Postage & Post Office Box	0.00	632.00	(632.00)	P.O. Box is \$232/year
7006 Stationery/Supplies	0.00	3,000.00	(3,000.00)	Includes board gifts; reduced from \$5,000 since changed t-shirts to Marketing
7007 Charitable Contributions	1,500.00	2,000.00	(500.00)	Holiday raffle revenue match plus \$1000 to other
7008 Other Board Meetings	0.00	4,000.00	(4,000.00)	Exec Board meetings, Board Retreat, Exec Board meetings w/Sections and Committees; Past Presidents
7009 Interest Income	0.00	0.00	0.00	<i>No budget</i>
7010 Miscellaneous	0.00	0.00	0.00	<i>No budget</i>
7011 Photocopy Expense	0.00	250.00	(250.00)	
7013 Credit Card Merchant Fees	0.00	3,000.00	(3,000.00)	<i>ELAVON and Authorize.net fees</i>
7014 Offsite Storage	0.00	600.00	(600.00)	
Total 7000 Chapter Ops.	1,500.00	29,587.00	(28,087.00)	
TOTAL 2016-2017 Budget	147,700.00	159,202.00	(12,702.00)	